History 2321 Syllabus
(World Civilizations)

Instructor
Larry Wade

Email Address
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Course Description
This course is a survey of world history from the prehistoric period to the early modern period.

Required Text

Learning Objectives
Upon completing this course, students will be able to:

1. Understand the present through knowledge of the past.

2. Comprehend long term causative factors in relationships from a historical point of view.

3. Analyze, evaluate, and synthesize the difference between historical fact and interpretation.

4. Acquaint students with the major figures, events, and trends in history.

5. Improve reading, writing, and critical thinking skills.

6. Demonstrate an ability to work and learn independently

Course Requirements
This course is based on a series of readings, exams, reading quizzes and Internet activities. To be successful in the course, it will be necessary for you to complete the Internet activities, quizzes and exams before the posted deadlines and keep up with assigned readings.
It is extremely important that you have constant access to a reliable (primary and backup) computer with Internet access. Having technical problems, especially last-minute technical problems, is no excuse for submitting assignments after the posted deadlines. Review sheets for each exam will be posted on the course homepage. **Please keep the review sheets; they are for your convenience.** The exams and quizzes consist of multiple choice, true/false, matching and/or essay questions. If you have questions about the exam or quiz format, please feel free to ask. You will have a 90-minute time limit on each exam. Each quiz has a one hour time limit. **EXAMS #2 and the Final Exam MUST BE TAKEN IN A TESTING CENTER.** You can take Exams #1 and #3 from home. The quizzes can be taken from home; they **DO NOT** have to be taken in a testing center.

Students are prohibited from using notes, textbooks, or any other form of assistance on the exams in the testing center. Additionally, students are prohibited from accessing or attempting to access other Web sites while taking an exam. Students caught using prohibited forms of assistance, or accessing or attempting to access other Web sites during an exam, will receive a zero on the exam being taken.

It is your responsibility to contact your testing center to make exam arrangements. Please make arrangements with your testing center **at least one week** before you take your exam. The exams and quizzes have a deadline. Please refer to the **Exam and Quiz Deadlines** section below for specific dates. If you have technical problems (power outage, computer malfunction, etc.) in one of the approved testing centers that prevent you from completing an exam, please have a proctor e-mail me at larry.wade@harlingen.tstc.edu immediately. Otherwise, once an exam has been opened, it MUST be completed and it **WILL NOT** be reset.

Please **DO NOT** wait until the last minute to complete Internet activities, exams, or quizzes. However, if you choose to wait until the last minute, please understand that unexpected events which arise at the last minute **WILL NOT** be accepted as excuses for completing exams or submitting assignments after the posted deadlines. Exams and/or assignments submitted after the posted deadlines **WILL NOT** be accepted. After you complete each exam, you should able to immediately access your exam score. But please understand that the exam answers **WILL NOT** be released. If you are unable to see your exam score as soon as you have completed the exam, please contact me immediately. **In addition to the exams, there will be four Internet activities.**

The first two Internet assignments (Internet Activities #1 and #2) are voluntary and you will **NOT** receive a grade on them. Instead, you will receive credit at the end of the semester if you have a borderline semester grade. The remaining two are mandatory. Internet Activities #3 and #4 are worth 50 points each, and they count collectively as an exam grade. At least ten points will be deducted each day Internet Activity #3 or #4 is late. If one of them (Internet Activity #3 or #4) is submitted five days after the deadline, it **WILL NOT** be accepted. Even though Internet Activities #1 and #2 are voluntary assignments, your participation will be heavily considered when borderline semester grades are determined. **Grades for the Internet assignments will be posted according to the Announcements section.** If your grade is unavailable by the date indicated in the Announcements, or if you have a question about a grade, please contact me immediately. If you have not contacted me within five days after the grades have been posted, I will assume that your grade is correct and no (grade) changes will be made.
Completing exams and assignments before the posted deadlines will also be heavily considered when borderline grades are determined. **In other words, if you need an additional point (aside from the voluntary assignments) at the end of the semester, another factor will be whether or not you completed ALL exams and assignments on time.** Please understand that if you have **NOT** completed **ALL** exams and assignments before the posted deadlines, **NO** extra points will be awarded at the end of the semester.

To determine your semester grade, add your four exam grades, four quiz grades, and the total number of points you received from the Internet activities, and divide by six. Remember, the Internet activities count collectively as ONE exam grade. Please do not wait until the last minute to complete Internet activities, exams, or quizzes. If you have problems accessing Blackboard, please contact me early in the week at my personal e-mail address. Please **DO NOT** send assignments to my personal e-mail address. My personal e-mail address should be used **ONLY** when you have difficulty accessing WebCT. Internet assignments and other course-related e-mail should be sent through Blackboard.

**If you have a question, please type the word “question” in the subject box. Questions will always receive priority over other e-mail. If you are submitting an assignment, type the title of the assignment in the subject box.** If you send a message that indicates an assignment is included, and you neglect to include the actual assignment before the deadline, it **WILL NOT** be accepted. It is your responsibility to make sure all assignments are sent correctly. It is also your responsibility to log in **daily** to check for e-mail and discussion messages, assignments, and calendar updates. Please **DO NOT** send assignments as attachments. Assignments sent as attachments **WILL NOT** be accepted. If your name has changed (as a result of marital status, for example), please notify me immediately. If you feel that you **WILL NOT** be able to abide by the course requirements, you should reconsider taking the course.

### Course Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Assignment</th>
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<tbody>
<tr>
<td>May 9</td>
<td>Internet Activities available</td>
</tr>
<tr>
<td>May 16</td>
<td>IA #1 due by 11:00 p.m. /All quizzes &amp; exams available</td>
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<tr>
<td>May 23</td>
<td>Exam #1 and /IA #2 due by 5:00 p.m.</td>
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<tr>
<td>May 30</td>
<td>Memorial Day Holiday</td>
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<tr>
<td>June 6</td>
<td>IA #3 due by 11:00 p.m. /Exam #2 due by 5:00 p.m.</td>
</tr>
<tr>
<td>June 13</td>
<td>Quizzes #1 and #2 due by 11:00 p.m.</td>
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<tr>
<td>June 20</td>
<td>IA #4 due by 11:00 p.m.</td>
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<tr>
<td>June 27</td>
<td>Quizzes #3 and #4 due by 11:00 p.m.</td>
</tr>
<tr>
<td>July 4</td>
<td>Fourth of July Holiday</td>
</tr>
<tr>
<td>July 11</td>
<td>Exam # 3 due by 5:00 p.m.</td>
</tr>
<tr>
<td>July 18</td>
<td>Final Exam available</td>
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<tr>
<td>July 25</td>
<td>Final Exam due by 11:00 p.m. /Makeup quizzes and exams available from 5:00 a.m. until 11:00 p.m.</td>
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**Computer Requirements:**
Minimum Hardware Requirements

**PC Configuration:**

400 Megahertz Intel Pentium III Processor (933 preferred)

64 megabytes RAM (128 or more preferred)

6-Gigabyte Hard Drive

15’ or 17’ Monitor
Cable Modem/DSL preferred (56.6 Kbps Modem min)

Speakers

MAC Configuration:

400 Megahertz iMac (933 preferred)

64 MB RAM (128 or more preferred)

6 Gigabytes Hard Drive

Cable Modem/DSL Preferred (56.6 Kbps Modem min)

15” or 17” Monitor

Macintosh OS 9

Speakers

SOFTWARE REQUIREMENTS

Operation system

- Windows 2000/XP
- Mac OS 10.3 or higher

Browsers

- Windows: Internet 6 or higher or Mozilla Firefox 2.0 or higher
- Mac: Mozilla Firefox for Mac or Safari 1.2

Additional Software

- Microsoft Office
- Adobe Reader

ADDITIONAL COURSE POLICIES

This syllabus is considered a contract between you and the professor. It includes the "rules" for taking the course, including the professor's expectations of your performance and behavior during the course. In return, the professor will honor the specifications of the course as outlined in this syllabus. The instructor reserves the right to change the content of the syllabus. The class will be notified if any changes occur.
Online Course Site Access
You may access the course via Log in Portal for Course (moodle.harlingen.tstc.edu). If you have difficulty in logging in to the course or you do not see the course listed, please contact the TSTC Services Help Desk at (956) 956-364-5000.

**Accommodations**

If you have a documented disability which will make it difficult for you to carry out the work as the instructor has outlined and/or if you need special accommodations due to a disability, please contact (956) 364-4520 or visit Support Services Office located in the Auxiliary Building as soon as possible to make appropriate arrangements.

**Copyright Statement**

The materials used in the course (textbooks, handouts, media files (podcast, MP3, Videos, RSS Feeds), and all instructional resources on the colleges Learning Management System (Moodle) are intended for use only by students registered and enrolled in this course, and are only to be used for instructional use, activities associated with, and for the duration of the course. By "handouts," this means all materials generated for this course, which includes but are not limited to syllabi, quizzes, exams, lab problems, in-class materials, review sheets, and any additional materials.

These materials may not be retained in another medium or disseminated further. They are provided in compliance with the provisions of the Teach Act. These materials may not be reproduced, displayed, modified or distributed without the express prior written permission of the copyright holder or TSTC. For further information contact your instructor.

**Privacy Policy (FERPA)**

TSTC-Harlingen Privacy Policy can be found at the following website:

http://harlingen.tstc.edu/Admissions/documents/StudentPrivacyGuidelinesform.pdf

**Communicating with your instructor (MyMail Email System)**
The use of Your Mymail TSTC College student e-mail account will be the only way to receive official notices from the college. When communicating with instructors and/or employees of the college you are required to use your TSTC Mymail student e-mail address. If you choose to forward your e-mail to another account, please be advised that all communication from and within the college will use your Mymail student e-mail. "TSTC Harlingen faculty, staff, and students are asked to report all threats, perceived or real, immediately to College Police located in the Auxiliary Building. If the threat is imminent, the College Police emergency phone line at 364-4234 or 9-911 should be called. College Police will then coordinate the proper response in accordance with State and federal laws and TSTC System/College rules and regulations."

Report Threats

"TSTC Harlingen faculty, staff, and students are asked to report all threats, perceived or real, immediately to College Police located in the Auxiliary Building. If the threat is imminent, the College Police emergency phone line at 364-4234 or 9-911 should be called. College Police will then coordinate the proper response in accordance with State and federal laws and TSTC System/College rules and regulations."

Online Class Netiquette

Your instructor and fellow students wish to foster a safe on-line learning environment. All opinions and experiences, no matter how different or controversial they may be perceived, must be respected in the tolerant spirit of academic discourse. You are encouraged to comment, question, or critique an idea but you are not to attack an individual. Please review over the following website on netiquette.

Our differences will add richness to this learning experience. Please consider that sarcasm and humor can be misconstrued in online interactions and generate unintended disruptions. Working as a community of learners, we can build a polite and respectful course ambiance.