

Student Registration Payment Information

Avoid the Lines! PAY ONLINE at <https://my.tstc.edu>

Spring semester begins January 9

All students must pay by January 4, 2012 • 3PM

By January 4 students must pay in full or make payment arrangements. Otherwise, de-registration may occur. You must drop if you will not attend.

From January 2-14, books may be purchased at the bookstore using available financial aid.

Financial aid credit balance refunds will be transmitted to the HigherOne TechOne Card after 7PM on **January 23**. No early payments. www.techonecard.com. Credit balances will be released if the student is eligible based on enrollment, class participation, SAP, and if other eligibility criteria is met.

TechOne Refund Balances Schedule:

After January 23, funds deposited in the TSTC student's Student Account by noon on Friday will be released the following Thursday evening to the TechOne Card accounts, if the student remains eligible.

**Student
Receivable Office**
956.364.4409 or
956.364.4418

Cashier
956.364.4413 or
956.364.4414

Office Hours
Monday - Thursday
8AM - 6PM

Fridays
8AM - 5PM

Saturday
8AM - 12PM

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Bookstore
956.364.4441

Bookstore Hours
Monday - Thursday
7:45AM - 5:30 PM

Friday
7:45AM - 5PM

Developmental Reading, Writing & Math Quick Review January 2-6

Please register and pay for Quick Review by **December 20**.

Spring Calendar

Cashiers will be located in the LRC Orientation Room on the following dates:

January 2	8:30AM – 6PM	January 7	8AM – 12PM
January 3-5	8AM – 6PM	January 9	8AM – 6PM
January 6	8AM – 5PM		

Last Day to Register & Pay for Quick ReviewDecember 20

Quick ReviewJanuary 2-6

1st Day Of ClassJanuary 9

11th Class Day (Official Record Date)January 24

2nd Installment Payment Due.....February 8

Emergency Tuition Loan Due.....February 9

Last Day to Apply for GraduationFebruary 10

Student Holiday (Spring Break)March 12-17

3rd Installment Payment Due.....March 14

Last Day to Drop with a "W"April 5

Staff & Student Holiday (Good Friday)April 6

Final Exams Begin.....April 20

End of SemesterApril 27

Review your schedule and make necessary changes prior to first class day to avoid any tuition charges. Refunds will be calculated for schedule changes made on or after the first class day. The student is responsible for making schedule changes, dropping classes or withdrawing at the Admission and Records Office.

Refunds: Spring 15-Week Semester

Drop or Withdrawal Date	Refund Amount
Prior to First Class Day	100%
1st - 14th Class Day	70%
15th - 19th Class Day	25%
After 19th Class Day	0%

Class Participation

Students who do not attend class will lose financial aid eligibility. Class participation is required to remain eligible for financial aid programs.

No-show students will lose financial aid funds. The student will be responsible for paying balances due to TSTC.

Payment Plan

- Come to the Cashiers in the Student Receivable Department to sign a payment plan agreement. Initial payment due is 34% of the total tuition, plus \$10 non-refundable fee. Payment plans cannot be set up online; you must sign your contract and make your first payment with the Cashiers.
- Remaining balance is due in two equal payments:
 - February 8
 - March 14
- A \$25 late fee is assessed for each missed payment deadline.

Emergency Tuition Loan

Limited funds are available. See Student Receivable staff to sign your contract.

Requirements:

- Student must apply first for financial aid at the Financial Aid Office or www.fafsa.gov.
- Be in good academic standing (cumulative GPA of 2.0 or higher).
- Be enrolled for at least nine credit hours.
- Have no delinquent loans or account balances with TSTC.
- Must be at least 18 years old.

Other information:

- Must not be sponsored by financial aid, WIA, TRC, or any other agency.
- Emergency tuition loans are for tuition only (books, insurance, dorms, meals, etc. are not covered).
- All loans become due approximately 30 days after the first class day.
- Students must notify the Student Receivables Department when withdrawing from TSTC.
- Withdrawing or dropping a course does not void the obligation for repayment of the tuition loan, payment plan, or any other debt.
- Application must be turned into the Student Receivable Department.

Emergency loan payment due date: February 9, 2012

Parking Permits

There is no charge for your parking permit, which is good for the entire academic year (September through August).

Permits are issued through Campus Police (Building A) throughout the year. Additionally, permits are usually issued in the LRC Lobby during the week before classes begin (January 2-6).

ADMISSIONS & RECORDS 956.364.4320
FINANCIAL AID & VETERAN SERVICES 956.364.4330
TESTING.....956.364.4310

Texas State Technical College
1902 N. Loop 499 • Harlingen, TX 78550
956.364.4000 • 1.800.852.8784
www.harlingen.tstc.edu

Veteran Affairs
Regional Office,
Muskogee, OK
1.888.442.4551

